

Date/Time:	11 Feb 2016
Location:	Foundation Pastors Meeting Room
Attendees:	Belinda McLeod, Nicola Smith, Jane Bourke, Chris Clurey, Joanne Riddell, Mo Jung Kam, Sean Jones, Kate Crabb, Kelly Hughes, Aliesha Bell, Faye Paling, Janelle Prendegast, Kim Simmons, Kelly Lofthouse, Heidi Roberson, Lousise Nowland, Kim Seed, Tahnee Roberts, Tamika Smith, Nancy Carter, Donna Duff, Sid Cramp
Apologies:	Dave Sewell, Jo Haygarth, Brad Roberts, Tania Locke.
Secretariat:	Nicola Smith

Agenda Item/Topic	Discussion/Outcomes	Action Officer	Due Date
Welcome and Apologies	Belinda opened the meeting at 8.47am. Welcome prayer read by Jane Bourke		
Business Arising from Previous Minutes	<ul style="list-style-type: none"> <li>It was questioned when work will commence on the undercover zone and walkways. Belinda to ask Dave for an update.</li> <li>The Sick Bay chair has arrived and is very much appreciated. Jo Riddell mentioned going forward it would be good to have another two chairs in the sick bay. Belinda to pop a photo of the new chair on the P&amp;F face book page. Also to ask/remind Brad on details how to pay for the chair. Do we pay the school direct?</li> <li>Janelle asked how the donut cushions for the preps are going and all agreed that they are great. No plans to purchase more for other grades planned at this stage.</li> </ul>	Belinda  Belinda	
General Correspondence	<p>Daniel Morcombe Foundation newsletter received</p> <p>Newsletter from the P&amp;F federation received</p> <p>A thank you card from Dreamworld received with 2 adult annual passes. These will be used for lucky door prizes at the annual dinner.</p> <p>Amart Allsports statement received. – Belinda to put reminder in the newsletter of the jubilee reward program</p> <p>Certificate of appreciation received from Beyond Blue thanking us for our fundraising efforts for the Fathers Day brekkie</p> <p>Newsletter from Tracy Gilmore division 5 received</p>	Belinda to action	
General Business  Christmas Concert BBQ Feedback	<ul style="list-style-type: none"> <li>The Nativity scene was a great idea but it was asked if possible could the children be seated at the front with the parents to view. Jo Riddell explained this for the teachers to adequately supervise and direct the children it is necessary to have them seated at the back in their classes with the teachers. The children also have a chance to view the nativity scene in the practice runs leading up to the night. The chefs were commended on their great work cooking</li> </ul>		
Information Booth Feedback/Tea and Tissues	Belinda thanked the organizers and helpers of the tea and tissues and said the Information booth went well. Tea and Tissues was also a success with an especially big turnout on the Thursday with the prep boys starting.		
School Banking	Nikki advised there are over one hundred and eighty accounts now		

	banking which is a great amount of support. Our volunteer team are doing a great job. Anyone who wishes to help out please contact the P&F we always welcome new volunteers. Janelle asked if it was possible for volunteers to collect the bank books from the classroom to avoid children forgetting to drop the books in outside admin. Nikki explained we are trying to avoid having cash taken into the classrooms because if the teachers are handling the banking they will have to be registered with the bank for insurance purposes. Please continue to hand these in to our banking ladies set up outside admin on a Thursday morning. Also we will try to ensure a reminder on the loudspeaker goes out just after the bell.	Nikki to action	
Annual Dinner Update	Tahnee Roberts is coordinator this year with a bush dance theme. Tickets will be \$40 each and will be available through try booking Information will be available in the next newsletter. Kelly Lofthouse suggested we strongly put out the idea of the bush dance theme as it may attract some new people.		
P&F Initiatives and vote on budgets	Following previous years -budget of \$3000 for annual dinner proposed, 22 in favor, nil against -budget of \$500 for high tea proposed, 22 in favor, nil against -budget of \$700 Dads Big Brekkie proposed up \$200 from last year due to huge turnout), 22 in favor, nil against -budget for girls night in to be discussed at a future date		
2016 Yearbook	The yearbook will be collated again this year. Helen Sheather will be compiling it with a committee of Kim Seed and Fiona McMullen.		
Welcome BBQ	Heidi Roberson is coordinator this year and is looking for volunteers for the BBQ. Heidi will be posting a roster in the next week.	Heidi to action	
New Business	<p>Sid Cramp introduced himself</p> <p>Belinda introduced Donna Duff as our new grants coordinator. Donna is looking into the following grants at present</p> <ul style="list-style-type: none"> <li>- Sun Smart (for the kiss n go)</li> <li>- Grandparents day grant</li> <li>- Led sign grant (for the kiss n go)</li> </ul> <p>Janelle Prendegast spoke about herself and Vicki Johannes starting up the Jubilee Diverse Learning Support Group</p> <p>Nancy Carter questioned the fee structure of our latest fees and why we are getting charged a resource fee in term one instead of being charged in term four as done previously. It was advised the website needs to be updated to note this change. It was also explained that the resource levy is to cover such things as library, home readers, photocopying, music and sports equipment.</p> <p>A lot of air conditioning queries have arisen after our spout of hot weather. Dave has released a written statement on the reasons we will not be looking in getting air conditioning. Please see attached</p>		

	<p>letter from Dave and please contact him with any further queries.</p> <p>A discussion about the Kiss n Go arose as to make it safer as there seems to be a lot of congestion and some unsafe practices occurring. A couple of suggestions were to contact the police to see if we can have a community police officer to attend or possibly to have new line markings with clear lanes. Also it was questioned whether the cycle of the green lights could be looked into to eliminate some of the congestion exiting onto Binstead Way. Sid advised he can have a look into it with traffic wise if we can send something to him in writing. Belinda to speak to the leadership team regarding this for direction</p> <p>It was advised by Belinda that Tania Locke has taken over the business directory and will soon be starting up a face book page.</p> <p>A reminder was discussed that the P&amp;F support any parents who are wanting to host the BBQ at P&amp;F events for a charity or nonprofit organizations. The profit after cost will then be donated to the nominated charity or organization. Please email Belinda if you wish to be considered for this.</p> <p>Tamika Smith suggested that the year 6 students could help out in the tuck shop. It is good experience for them and helps with the lines. Is this a possibility within BCE and Metro policies? Belinda to check with Dave.</p> <p>Tamika Smith suggested we set up an Arts Alive showcase as we have a lot of very talented students and she would be happy to run this. Tamika to speak to Dave regarding this. Tamika to speak to Donna as there may be a grant available.</p> <p>Belinda gave an update of the PSP role for the new parents.</p>	Belinda	
Principals Report	n/a		
Treasurers Report	Copy of Treasurer's report attached. Treasurer's report endorsed by Belinda and seconded by Nicola.		
	Meeting Closed at 10.10 am		
Next Meeting	<b>8<sup>th</sup> March at 7pm – Foundation Pastors Meeting Room.</b>		

Dear Belinda,

I apologise again for not being able to be present at Thursday's P&F Meeting. Chris and Jo will be present as my representatives and I wish you a great meeting. With the warmer weather recently, and with conversations that we have had recently regarding some of the questions/requests from Jubilee Parents for air conditioning to be installed, I thought I would provide a documented response for you to table at the meeting, so as to provide the clarity required, particularly for parents who are new to Jubilee.

In short, the initial capital costing to provide air-conditioning, coupled with the ongoing (or the recurrent) costs to run the air conditioning is cost prohibitive, when you consider the relatively few number of sweltering days we have on the Gold Coast in 'School Time'. In addition to this, Jubilee from the outset was a school designed to pick up cross-flow ventilation in it's architecture. The classrooms (or GLA's — 'General Learning Areas' as they are now technically known as in educational speak) are designed to 'NOT' have air conditioning. These are the main reasons, but let me elaborate further.

### Capital Costs

While the \$2,500 split system from the local electrical retailer looks like a value option, please be aware that it does not conform to code requirements for schools. A 64m<sup>2</sup> GLA with 30 bodies is a very different environment to a 250m<sup>2</sup> home with 3 or 4 people. As a guide, the BGA process (which is not generous) allows about \$190/m<sup>2</sup> where it funds air conditioning i.e. around \$12,000 for a 64m<sup>2</sup> GLA including the AC, installation, control equipment, power feed and fees. Cost planning needs to be based on this cost level, and system design needs to be carried out by a qualified mechanical engineer to ensure the installations meet the code requirements.

### Operating Costs

Those of you with substantial levels of air conditioning will already know the huge impact on the school power bills. AC is a significant user of power, and with power costs escalating, it is important that usage is kept to a minimum. In this regard, control equipment needs to be installed that prevents usage until ambient conditions reach certain levels e.g. temperature of 28 C and humidity of 80%. Below such levels, windows need to be opened and fans turned on to maximise comfort levels and ensure students are in a healthy learning environment. In addition, movement sensors are ideal in turning off AC when no one is present in the room, or alternatively timers can ensure that AC is not left operating outside school hours. Thermostats should also be set no lower than 23 C, and indeed can be set higher if AC is used in conjunction with ceiling fans.

### Laudato Si

Our Pope's recent encyclical calls on all of us, especially those of us in the first world, to take effective action to reduce our carbon footprint to a sustainable level. Amongst other things that means reducing our energy demands. Use of non-powered or low power means to keep school environments relatively comfortable is a practical way by which we as Christians can lead by example.

### Solar Power

While solar cells do contribute to a more sustainable approach in power production, the manufacturing of these systems comes at an environmental cost. It is important to recognise therefore that the first step is always reduction in power usage to an appropriate level.

I hope this helps to provide the clarity sought from those parents who have sought it.

Believe me, my office, nor my assistants offices are air conditioned and we DO feel it on those 5 or 6 days per year where it is sweltering. In saying that, the funds required to air condition Jubilee would be far better spent, more prudently spent, in resources and strategies that have a much larger 'effect size' in a more 'consistent' way.

### Jubilee — Treasurers Report

Thursday 11<sup>th</sup> February, 2016

#### Summary:

2015 Overall Summary (Accounts formal audit yet to be finalised)

● Total Revenue - \$138k  
, Total Expenses - \$83k  
, Profit -\$55.5k

#### Long Term Bank Account:

- Current balance \$94,326.79 (both accounts) ● Outstanding Commitments o Large Commitment — Walkways - \$100k o Transfer of Council Grant to JPS - \$1.8k o Have been advised that chq from JPS is ready for pickup — circa \$28k o Net Bank account position is approx. \$20.5k

#### Other Items:

- Accounts are currently with auditor o Full 2015 review including auditors review will be made available prior to the AGM in March 2016

Profit & Loss Statement

01/01/15 to 31/12/15

INCOME																	
General Income																	
P&F Levy	43,382.15	43,382.15															
Grants	1,800.00	1,800.00															
Tickets	54,238.55																
Refurbishments	3,855.25																
Glow Stick Sales	668.60																
General Sales	23,583.27																
Gift Sales	3,131.20																
Donations	1,099.00																
Sponsorships	6,400.00																
Total Income	139,178.32	139,178.32															
Cost of Sales																	
Refurbishment Costs	11,091.83																
Gift Purchase Costs	3,168.95																
Glowsticks	461.50																
Armbands	132.00																
Other Cost of Sales	3,828.51																
Ticket	26,003.00																
Total Cost of Sales	44,685.79																
Expenses																	
Audit Fee	572.00																
Cleaning	766.50																
EH Fee	308.45																
Donations	3,875.85																
Decorations	244.50																
Entertainment	16,020.00																
Gifts	2,133.00																
General Supplies	178.51																
General Stock	1,175.01																
Meeting Expenses	110.45																
Misc Exp	499.25																
Stationery	5,465.24																
Printing	173.16																
Old P&F Federation Fees	3,597.30																
Total Expenses	628.00																
Gross Profit / (Loss)	57,796.97	57,796.97															
To Libilee Primary	2,269.00																
Net Profit / (Loss)	55,527.97	55,527.97															
Status																	
General	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete	Complete

Floats Outstanding

Note: Yet to recover cost for teacher's copies



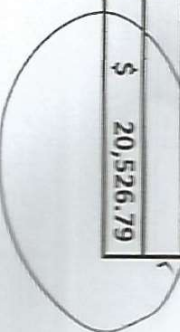
## Bank Reconciliation & Cash Flow as at 31/01/16

<b>Balance as per Bank Statements:</b>			
Cheque Account	\$ 74,552.44		
Reserve Fund	\$ 19,774.35	\$ 94,326.79	
<b>Uncleared Banking</b>			
<b>Unposted Items</b>			
<b>Unpresented Cheques:</b>			
			\$0.00
<b>BALANCE AS PER MYOB</b>		\$ 94,326.79	

\$ 94,326.79 \$

-

<b>Committed Funds:</b>			
Sick Bay - Council Grant	-\$ 1,800.00		
Undercovered Walkways	-\$ 100,000.00		
P&F Levy (2015 Surplus to be received from School)	\$ 28,000.00		
	(\$73,800.00)	(\$73,800.00)	
<b>BALANCE AT BANK AFTER COMMITTED FUNDS</b>		\$ 20,526.79	



# SEASON'S GREETINGS



from  
Jaeke - Education Dept.

Thankyou for Your CONTINUED Support. All The Best for  
2015

Wishing you and your family all the happiness  
for a thrilling festive season and a 'cubby' New Year

2 x Adult  
1 x Junior  
1 x Pass!

To BANDA



**Amart All Sports Pty Ltd**

A.B.N.: 80 009 955 462

Head Office

PO BOX 7534

SILVERWATER, NSW

2128

Telephone: 02 8866 6500 Fax: 02 8866 6680

**STATEMENT DATE AS AT: 31/01/2016**

JUBILEE PRIMARY SCHOOL P&amp;F ASSOCIATION

PO BOX 486

PACIFIC PINES QLD 4211

Account no: 0705002182

Thank you for your prompt  
return of this  
REMITTANCE ADVICE**Amart All Sports Pty Ltd**

A.B.N.: 80 009 955 462

Head Office

PO BOX 7534

SILVERWATER, NSW

2128

Telephone: 02 8866 6500 Fax: 02 8866 6680

**CUSTOMER DETAILS**

JUBILEE PRIMARY SCHOOL P&amp;F ASSOCIATION

PO BOX 486

PACIFIC PINES QLD 4211

Account no: 0705002182

Date	Reference	Transaction	Balance
31/12/2015	999999066016	Credit Journal CK REBATE. Orig. Amount \$-353.90	-\$353.90 CR

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL BALANCE
\$0.00	-\$353.90 CR	\$0.00	\$0.00	\$0.00	-\$353.90 CR

Reference	Balance
999999066016	-\$353.90 CR

TOTAL BALANCE
-\$353.90 CR



# Certificate of appreciation

beyondblue would like to thank

Jubilee Primary School

for contributing to our  
work through fundraising.

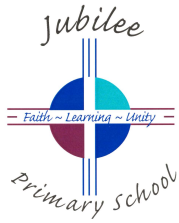
Your valued support is helping us achieve an Australian community that understands depression and anxiety, and empowers all Australians at any life stage, to seek help.



Georgie Harman  
CEO beyondblue

12 January 2016 [www.beyondblue.org.au](http://www.beyondblue.org.au) 1300 22 4636 Hope.

Recovery. Resilience.



# JUBILEE PRIMARY SCHOOL

## Minutes of Meeting

# Newsletter

Dear Residents,

Welcome to my January/February Newsletter.

It is with sadness that I have announced that due to ill health, I will not be contesting the Council elections in March. It has been a great pleasure and a rewarding experience serving the community for the past four years. Although this will be my last newsletter for my term, should you wish to be updated on matters in Division 5, I will continue to post on my Facebook site up until 19 March on <https://www.facebook.com/traceygilmoredivision5>.

As always, should you have any issues please do not hesitate to contact my office on 55828400 or [Division5@goldcoast.qld.gov.au](mailto:Division5@goldcoast.qld.gov.au)

## NERANG HIGHLAND PARK & MT NATHAN

### Nerang CBD

Some changes have occurred to the parking in

Nerang as a result of Council's ParkInCentre Scheme. In the middle of last year, a parking study was undertaken of the Nerang CBD, which included consultation with community and business stakeholders. The intent of the study was to ensure that the recommended changes align the Nerang Activity Centre with a parking model that provides short term parking within the activity sections whilst providing medium to long term parking on the fringe of the activity centre. The increase in short term parking supply in the centre's core will ensure easy and convenient access for businesses and their clients while the parking on the fringe of the centre maintains adequate levels of long term parking supply for longer term visitors and staff of local businesses. I must emphasise that there will be NO parking metres in Nerang. As a result of this consultation the following changes to parking have now been implemented.

1. The introduction of two hour timed parking outside the Aquatic Centre on Cotton Street to improve accessibility for patrons.
2. The installation of approximately eight additional two hour timed parking spaces on the western side of Nerang Street to improve vehicle turnover and increase accessibility for visitors.

Contact me

Get this newsletter article via email or my Facebook site.

P 07 55623400 M 0439 226509

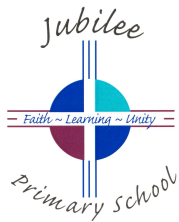
E [division5@goldcoast.qld.gov.au](mailto:division5@goldcoast.qld.gov.au)

3. The introduction of two hour timed parking in unregulated spaces on the northern side of White Street. This change increases short to medium term parking supply and optimises parking accessibility to support local businesses and community facilities.



CITY OF  
**GOLD COAST**





# JUBILEE PRIMARY SCHOOL

## Minutes of Meeting

I wish to emphasise that there is no intention to install parking metres in Nerang. Council officers will undertake ongoing monitoring of these new arrangements.

### Country Paradise Parklands

I have been able to provide additional Divisional funding to complete the kitchen and the coffee shop. Funding has also been provided to the Nerang Community Gardens Inc. for the installation of a bore to be used both by the gardens and Healing Hooves Inc., for their horse paddocks. Over the past four years I have supported the Parklands financially to ensure its activation and upgrade to make it one of the premier Parklands in the City. Nerang Cemetery

A heritage fence has now been installed around the perimeter of the cemetery. This has greatly improved the look of the site.

### Nerang Cardinals

The Club is expanding and again will host the Pan Pacific Games this year.

### Nerang RSL

I am pleased to have been able to provide \$10K Divisional funding to the Nerang RSL to support the relocation of the Vietnam Veterans Memorial from Kirra to Nerang.

### Nerang Community Bowls Club

I have been providing ongoing assistance to the Club to support its signage and now tree scaping of the facility. The Club is currently seeking Council approval for its ongoing expansion. It is a great club and well worth a visit.

### Banyula Drive

Work will commence shortly on an upgrade that includes provision of a dedicated bikeway along sections of Banyula Drive to Nerang Connection Road. This upgrade will improve traffic flow and make cycling on this important route much safer.

Contact me Newsletter Get this newsletter article via email or my Facebook site.



## Newsletter

**Councillor Tracey Gilmore Division 5**

P 07 5582 8400 M 0439 226 509

E [division5@goldcoast.qld.gov.au](mailto:division5@goldcoast.qld.gov.au)

Like me on Facebook to have your say

[facebook.com/traceygilmoredivision5](https://facebook.com/traceygilmoredivision5)

P 07 55628400 M 0439 226509

E [dM5ion5@goldcoast.qld.gov.au](mailto:dM5ion5@goldcoast.qld.gov.au)

### Gold Coast Velodrome

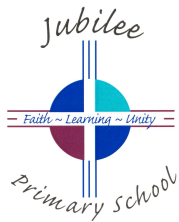
As part of the GC2018 Commonwealth Games Venue development program, work will commence shortly on an upgrade to this facility. Works will include the development of additional amenities near the existing canteen and also on the car parking. Some trees will need to be relocated elsewhere. Further works will continue at this facility in the lead up to the Games.

### Yarrimbah Drive

Road works will commence in April (weather permitting) and will include cement stabilisation and asphalt overlay. Stabilisation involves a machine that mixes the existing pavement and adds a small percentage of cement. This is rolled and compacted and then an asphalt overlay is added.

### PACIFIC PINES, PARK LAKE AND GAVEN





# JUBILEE PRIMARY SCHOOL

## Minutes of Meeting

### Pacific Pines Football Club

The Club was successful in securing a \$100k grant from the State Government as a part contribution towards the expansion of their clubhouse. This will complement the \$100k that was provided from my Divisional funds. The Pacific Pines Football club is growing exponentially and has nearly 500 players. Pacific Pines Junior AFL

Work on extending the carpark, including a disabled walkway, is now complete. Divisional funds have been provided for a much-needed storage shed.

### Brockman Oval & Skate Park

Work has now been completed on extending the basketball court at the Oval. The line marking has been designed to cater for a range of sports in addition to basketball. Unfortunately, work on the Parkour has been somewhat delayed due to a supplier issue.

### Wajin Park Netball Courts

Work has commenced on the installation of two hard court netball courts at Wajin Park, behind the community centre. These courts will service the Pacific Pines Netball Club Inc. and provide a necessary training facility for this great club. Central Park Lake

Ongoing harvesting of the algal bloom is being carried out at the lake. The lake was harvested four times in January but due to the warm and somewhat dry weather the algae is regrowing at an alarming rate. The floating algae is a natural occurrence and whilst unsightly is a natural occurrence in nutrient rich lakes. Extensive landscaping around the lake and the encouragement of aquatic plants has also been initiated.

Pacific Pines Youth After School program I am pleased to advise that this program, run by the Wesley Mission at the Pacific Pines Hub, will continue for 2016. The program is run on Tuesdays and Fridays from 2.30 -5.30pm.

### Catchlove Street, Park Lake

I have allocated \$20k for tree planting along this street.

## GUANABA, CLAGIRABA, MAUSDSLAND & WONGAWALLEN

### Birds Road Guanaba

Enhanced flooded road closure signs have recently been developed by the City and DTMR in order to mitigate road safety risks for road users when the roads are flooded. These signs are radar activated and will send out an SMS to staff who can then remotely monitor the water height via webcam and activate road closure signage remotely via SMS. This is only one of two sites being trialled.

## DIVISIONAL UPCOMING EVENTS:

### Friday nights weekly — ITAVA Markets

Country Paradise Parklands 5-9pm

Friday 19 February - Movies in the Park, Country Paradise Parklands, Nerang 5-9pm

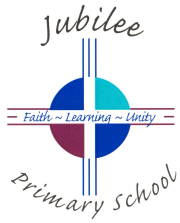
Saturday 20 February — Movies in the Park,

Central Park, Pacific Pines 5-7pm

Saturday 5 March — Movies in the Park, Greenway Boulevard Park, Park Lake.



CITY OF  
**GOLD COAST.**

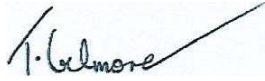


# **JUBILEE PRIMARY SCHOOL**

## **Minutes of Meeting**

Although this is farewell, it is not goodbye as I'm sure, being a local resident, that I will continue to see many of you out and about at the various community events and local meeting places.

Kind regards

A handwritten signature in black ink, which appears to read 'T. Gilmore', is written over a light blue rectangular background.

TRACEY GILMORE